



Patricia Anderson, Executive Director
Teresa D. Hoffman, Assistant Executive Director

October 22, 2014

Mr. Stromfeld:

Thank you for your prompt submission of the requested information and records for your school audit. This letter will identify any regulatory concerns and make suggestions, if needed.

Administration

You have effective methods in place for enrolling students and monitoring their progress during your courses, as well as for entering student credit. Your student management is commendable. It is clear that you handle your responsibilities meticulously.

Recordkeeping

You also have sound recordkeeping methods. All requested records were submitted promptly and in an organized format.

Thank you for providing quality education for Alabama licensees and for managing your school so well. The online evaluations that we receive from your students are exceptionally good, and I do not recall any course credit issues with your school.

Again, I appreciate your time and cooperation with this audit. Please feel free to contact me with any questions or concerns.

Sincerely,

Julie Norris
Education Specialist

Enclosure •

